# Auction

# **Auction FAQ:**

# What is the Auction?

The Auction is a fundraiser event to benefit the students at Holy Family Regional Catholic School. The event takes place over two nights: the first night is a preview night and the second night is the main event.

#### Who can attend the Auction?

Anyone may attend the Auction provided they are 21 years of age or older.

## Why should I attend the Auction?

The Auction allows individuals to try their luck on silent auction and live auction items. All proceeds go to supporting the school and the future education of HFRCS students.

#### When is the Auction?

The 2017 Auction preview night is Friday, March 31 and the main event is Saturday, April 1, 2017.

#### When do the doors open for the Auction main event?

Chance & Auction doors open at 5:00pm. Chance basket winners will begin to be called at 7:30pm.

#### What are Chance Baskets?

These baskets have a minimum value of \$25.00 or more. The items are neatly wrapped so you can view the prizes. All baskets are donated or purchased by family and community supporters of the HFRCS.

#### When do I drop off my donated Chance baskets?

Baskets can be dropped off to the school at any time leading up to two weeks prior to the 2017 Auction (baskets needed by March 17, 2017). Please attach the Family Basket Form to the basket when dropping it off or having your little one bring it into school.

#### Do I need to be present to win/claim the chance basket?

If you cannot attend the event, then it is recommended that someone else hold your claim ticket who is attending, and this person can claim the prize on your behalf. If the basket is not claimed in a reasonable time, then another ticket will be pulled.

# **Preview Night FAQ:**

## What is Preview Night?

Preview night allows students, families of the school, and other individuals attending the event the opportunity to view and add chance tickets into the chance baskets.

# **How long is Preview Night?**

Preview Night the doors open at 5:30pm and remain open until 8:00pm.

#### What do I do at Preview Night?

Preview night allows individuals to view and purchase tickets for the chance baskets. Silent and Live auction items are only viewable on the day of the main event.

## Are there other items to buy a chance to win?

Yes, there are chance items for Preview Night only. Tickets will be purchased the night of preview night and placed in the baskets.

# Main Event Night FAQ:

#### Where is the Main Event held?

The Auction is held at St. Frances Cabrini's gymnasium.

#### What is included in my admission ticket?

The cost of admission includes a catered meal, including dessert, coffee, soda, wine and beer. Tickets are limited and do sell out fast. Be sure to get your tickets early.

#### What is the setup of the Main Event?

Individuals attending the event sit with those designated on their ticket form. If no group is designated then those will be seated with another group where space allows. The seating is by tables and chairs in groups of ten (10).

#### What can I expect at the Auction Main Event?

The night will begin with calling of the winning tickets for the chance baskets. At the same time the silent auction items are available to view and begin bidding. In addition to the silent auction, there are other items to take a chance on (each year it changes... in the past we have had lottery tickets, designer purse, laptop) and a live auction for high ticket items.

#### What is the bid number on my ticket?

Each individual attending the main event receives a bid number. This is used for the silent and live auctions. This allows the individual to place a bid on an item. If they are the final winning bidder on an item, then they win the item.

#### What are the silent auction items?

These items range from theater, restaurant, museum passes, sports memorabilia to classroom-donated baskets. All items are on display and specified on the silent auction bid sheet.

#### How do I know if I won a silent auction item?

At the time the section for silent auction closes, the winner is the final bidder on the bid sheet. The winning number is circled on the bid sheet and the sheet is left on the table.

#### How do I claim my winning bid item?

Individuals should proceed to the checkout room. Individuals will provide their bid number to see if they won a prize. If they have won a prize, they will be able to pay and receive the prize.

## How do I pay for my winning items?

The checkout room takes VISA/MasterCard, Cash, or Check. Checks should be made payable to HFRCS.

# **Kids Pre-Night Auction FAQ:**

## What is Kids Pre-Night Auction?

There are several baskets created for the children of HFRCS to take a chance on.

#### When can the children see the Kids Chance baskets?

Baskets are on display in the HFRCS cafeteria two weeks prior to the main Auction event.

#### How do I purchase tickets for the Kids Pre-Night Auction baskets?

Information is sent home to purchase Kids Pre-Night Auction tickets one month prior to the main Auction event. Simply fill out the form and return it to school.

# Who do I send the money to for the Kids Pre-Night Auction baskets?

Fill out the Kids Pre-Night Auction ticket form with your information and a check or cash. Return the form and money back to school in an envelope labeled "Kids Pre-Night Auction."

#### Can I write a check?

Yes, check should be made out to HFRCS.

#### When do I get my tickets for the Kids Pre-Night Auction baskets?

Tickets are distributed one week prior to the main event—2017 HFRCS Pre-Night Auction.

## Where do I put my chance tickets for the Kids Chance & Auction?

Children should bring their chance tickets with them to school and will be able to select baskets during their lunch time.

#### What is the difference between special basket raffles and kid basket chances?

Special basket raffles have a higher value for the items in this basket then the kid's basket chances.