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Continuous Enrollment – At a Glance

Frequently Asked Questions

What is Continuous Enrollment? Continuous enrollment is a straight forward concept that other schools around the nation have been using to streamline the re-enrollment process. Here at Holy Family Regional Catholic School, continuous enrollment assumes that once a student is enrolled at Holy Family Regional Catholic School, the student will continue his/her education at HFRCS until graduation from eighth grade unless the School is notified otherwise.

Why Continuous Enrollment? The majority of children who are enrolled at HFRCS will graduate from HFRCS. In light of this situation, the question arises, why ask families to complete re-enrollment paperwork year after year? By moving to continuous enrollment, we hope to eliminate the paperwork and steps required by our parents each year as part of the enrollment process. The continuous enrollment system will simplify the process for our families and allow the School to maximize its resources and more wisely use the parents' tuition dollars.

How does it work? For next school year (2018-19), we are asking parents to read the Terms and Conditions of the [Continuous Enrollment Agreement](#) and indicate their agreement by filling out and submitting the form. Next year and every year thereafter, parents will not need to do or sign anything. Communication will be sent by the Enrollment Office reminding families of continuous enrollment and the Opt-Out process. The only time a parent will need to complete paperwork is, if for personal reasons, the student(s) will not be returning to school, for instance, if a family is moving. In that case, the family should fill out the [Opt-Out form](#). Most of our families will have the convenience of ignoring this message and doing absolutely nothing. It will be that simple.

What is the deadline for letting HFRCS know that a student *will not* be re-enrolling for 2018-2019? Parents are asked to please let the School know that the student will not be re-enrolling by completing the [Opt-Out form](#) by April 15, 2018.

I have questions who can I contact? If a parent has additional questions after reading the FAQs, please email Andrea Pendle, the Enrollment Director, at andrea.pendle@hfrcs.org. If you have a question regarding your tuition account, contact Susan Weed, the Business Manager, at susan.weed@hfrcs.org.

What do I need to do to sign up for continuous enrollment? Please review and complete the [Continuous Enrollment Agreement](#).

Is there a deadline to sign up for continuous enrollment? Yes, the parents' Agreement is to be submitted to the School by March 28, 2018.

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What is the re-enrollment fee for the 2018-19 school year? The re-enrollment fee for 2018-19 school year is \$100.00. That is a savings from previous years. The re-enrollment fee will be included in the tuition rates. This change in the collection of the re-enrollment fee will also help simplify the process. There will no longer be a need to send in a separate re-enrollment check each year since it will be included in your monthly tuition pull. By processing the registration fee over the 10-month tuition schedule at \$10 per month, the cost will be more manageable under the continuous enrollment system.

How will the (continuous) re-enrollment fee be processed? For 2018-2019 school year, the fee will now be incorporated into the Tuition Rate Schedule. The fee will be pulled directly from your FACTS account, on a monthly basis, as part of the normal tuition pull.

What is the tuition for the 2018-19 school year? We are pleased to announce a modest annual tuition increase of \$100, which is only \$10 per month for parish families with students in K-8 and \$10 per child per month for other families and PK students. This minimal increase will help offset some of the increasing financial obligations of the School. Parish contributions, aggressive fundraising efforts and the generosity of the Danaher Lynch Family Foundation, continue to contribute nearly 37% of the actual cost to educate each child.

The School continually works hard to provide an excellent and affordable Catholic education while trying to keep the costs within reason. It is our sincere hope that parents will find this small increase affordable and the education provided invaluable.

How will I be notified what the tuition is going to be for future years? Tuition rates will be communicated through the School's website. Tuition rates for the following school year are determined by the Board of Limited Jurisdiction by mid-January. The new tuition rates will be posted to the School's website and a text message will be sent notifying families when the new Tuition Rates are posted.

When can I apply for tuition assistance? Most financial aid applications are administered through an online application process using FACTS Grant & Aid starting in October or November of each year. There is a \$30 application fee charged by FACTS for processing and verifying an application for aid. To be eligible for a BLOCS, Pathways, Helping Hands or an Archdiocesan Grant, a parent must complete a FACTS Grant & Aid application.

I will be applying for tuition assistance, what if I do not know what my tuition will be? If a family completes an application for tuition assistance and submits all the required documentation in a timely manner, the School will make every effort to determine the financial aid grants to be awarded prior to the first scheduled tuition pull in July. This assumes that the School will be notified by the organizations that provide financial grants of the amounts available for awarding to families. If for some reason the school does not receive timely notification of EITC grant amounts, then this process could be delayed.

What do I need to do if I am enrolling an additional child? If a current school family is enrolling a new student, the parent is to complete an application for that child. The Application form can be found [here](#). The parent will only need to complete and return the Form to the School. No additional fee will be required.